

# 00300 PROPOSAL RESPONSE REQUIREMENTS

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## PROPOSAL RESPONSE REQUIREMENTS

The purpose of the proposal process is to determine which firm is the best fit for this contract, either as a contractor for the whole Program or a contractor on the individual Projects. Responses shall include written responses to the following items.

- A. State the projects to which the contractor is responding. Contractor can provide a proposal for individual or multiple projects. If multiple projects are being proposed, a description shall be given as to how the projects will be integrated and if the contractor would be willing to proceed if only a portion of proposed projects are awarded.
- B. Ability and qualifications of personnel: Provide a list of proposed staffing for this contract. Include resumes of all individuals in managerial or supervisory positions
- C. Contractor's past performance: Provide a list of similar scoped Contracts completed in the last three (3) years.
- D. Proposed cost: Describe the method for determining your cost estimates to complete the given project(s) and provide a reasonable amount of detail showing how the total cost was reached. Enter the total price per project in the table on the following page.
- E. Proposed schedule: Comment on ability to meet proposed schedule as shown on Page **Error! Bookmark not defined.** (if unable to meet the proposed schedule, please explain why). State time required for mobilization. Enter earliest start date and estimated duration of project for each train in table on following page. Note that both trains will be in service for 8 weeks between train refurbishments. Actual start dates and sequencing may be adjusted depending on coordination with other contractors.
- F. Quality Assurance Plan: The Proposer must demonstrate that they have a comprehensive Quality Assurance program in place which is certified or based upon certified ISO or other contemporary QA systems. Proposer must demonstrate that the program is being kept current and a Production/Quality Control Plan derived from their program has been reviewed and accepted by at least one similar sized customer in the last year. A written copy of a previously accepted plan shall be submitted as an attachment to the Proposal Package.
- G. WMBE/DBE Outreach Plan: Include a WMBE Outreach Plan with the Proposal submittal. Describe how your WMBE Outreach Plan will equitably spread subcontracting opportunities to subcontracting firms.
- H. Recent, current and projected workload of firm: Provide a brief description of your firm's history, firm size and capability to perform the requirements of this Contract. Include annual volume and financial position. Summarize current and projected workloads of your firm.
- I. References demonstrating prior experience in completing similar projects: Provide references and include contact persons, current telephone numbers of Owners of projects and the Project Managers for those firms with which you have worked as a contractor within the last three (3) years.
  1. List five completed projects and provide a detailed project description
  2. Scope of your firm's work on the project
  3. Final construction cost
  4. Total dollar amount of Change Orders

5. Total dollar amount of all claims against the Owner

J. Federal Transit Administration guidelines: Provide completed "Buy America" certification if contract amount exceeds \$100,000.00.

**PRICE PROPOSAL**

TO THE DIRECTOR OF SEATTLE MONORAIL SERVICES JOINT VENTURE:

A. The undersigned Responder hereby certifies to have personally and carefully examined the Proposal Documents issued for the Seattle Center Monorail DEFERRED MAJOR MAINTENANCE PROGRAM (DMMP).

B. The Responder has examined the site where the Work is to be performed and the conditions affecting the Work. If not the Responder voluntarily waives the site visit.

C. The Responder hereby proposes to furnish all material and labor and to perform all work, which may be required, and to complete the work within the time fixed and upon the terms and conditions provided in the Contract Documents for the following Prices. Responders may act as a contractor for all DMMP Projects or for as many individual projects they are interested in pursuing:

<b>Project</b>	<b>Proposed Amount</b>	<b>Approximate Start Date</b>	<b>Proposed time to complete 1 train</b>
Beam Joint Resurfacing and Patching #301 (70 Joint Repairs)			
Sales Tax (8.9%)			--
Subtotal for #301			--
Unit Price for Each Additional Joint Repair		N/A	N/A
Bogie Rehabilitation #303			
Sales Tax (8.9%)			--
Subtotal for #303			--
Low Voltage Electrical Rehabilitation #304			
Sales Tax (8.9%)			--
Subtotal for #304			--
Pneumatic Rehabilitation #305			
Sales Tax (8.9%)			--
Subtotal for #305			--
Train Passenger Doors #308			
Sales Tax (8.9%)			--
Subtotal for #308			--
Scaffolding			NA
Sales Tax (8.9%)			--
Subtotal for Scaffolding			--
Temporary Partition			
Sales Tax (8.9%)			--
Subtotal for Temporary Partition			--
<b>TOTAL FOR PROJECTS WITH TAX</b>		--	--

RESPONDER: \_\_\_\_\_

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(Business Name)

(Date)

**MINIMUM QUALIFICATIONS**

The contractor must meet minimum qualifications as described below and in the technical specifications in order to be eligible to submit a Proposal. Responses must clearly demonstrate how the Contractor meets or exceeds these minimum qualifications. Responses that do not clearly address these minimum qualifications will be rejected by SMS without further consideration:

- A. Must have successfully provided contracting services for a major project in Washington State.
- B. Minimum of three (3) years contracting experience in the trade proposed.
- C. Ability to bond with AM Best Rated Companies for the proposed amount.

**DECLARATION**

- A. I agree to perform the Work in compliance with the Contract Documents, for the prices stated.
- B. Affirmative Efforts/Equal Employment Opportunity: I agree to ensure equal opportunity for employment and to engage in Affirmative Efforts in the solicitation of women and minorities and WMBE firms for participation on this Contract in accordance with SMC Ch. 20.42
- C. Non-Collusion: I have not directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in the preparation and submission of this Contract to Seattle Monorail Services described in the Contract Documents.
- D. My proposal acknowledges the requirements imposed by Section 00700, Article 2.02, which waives, with respect to SMS only, the Contractor's immunity under RCW Title 51, (Industrial Insurance) of the Revised Code of Washington.
- E. I agree to comply with the requirements regarding subcontracting, and the purchase of supplies or materials from firms that are not debarred or otherwise disqualified from doing business with the City under the provisions of SMC Ch. 20.42 or SMC Ch. 20.70.

**RESPONDER:**

Business Name

Business Address (Street) (City) (State) (Zip Code)

( ) ( )  
Business Telephone Number Business Fax Number

State of Washington Contractor Registration No.:

Washington State Unified Business Identifier Number (UBI):

City of Seattle Business License No.:

Receipt is hereby acknowledged of Addenda No(s): \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

**OFFICIAL AUTHORIZED TO SIGN FOR RESPONDER:**

"I certify (or declare) under penalty of perjury under the laws of the State of Washington that the

foregoing is true and correct":	
Location (City, State):	Print Name and Title
Date:	Signature:

END SECTION 00300